

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 8th April 2014 in the Village Hall

Present:	Cllr Joanne Shattock (Chair)	Cllr Hammon
	Cllr Win Nwachukwu	
	Cllr Sam Baker	
	Cllr Steve Haynes	Rose Woodforth (Clerk)
	Cllr Bob Powell	
	Cllr Mark Symes	
	Cllr Wendy Harrison	Members of Public: 2

1. **Apologies** were received from Cllrs Redford and Pratt.
2. **Declarations of interest**
None
3. **Minutes of previous meeting on 4th March 2014** were agreed and signed by the Chair.
4. **Matters arising**
No matters arising not on the agenda.
5. **Bus Shelter**
The bus shelter has been vandalised, a leaflet was used to set fire to a certificate frame resulting in an oak panel being badly scorched. The Clerk has reported it to the police. The Council also noted with concern the recent burglary and break-in in the village.
6. **Highways**
 - 6.1 The Clerk has received the new quote from WCC for the A445 signs. The previous quote for 2 signs was £691.46. The revised quote includes the yellow backing to the signs and also the addition of "Bubbenhall" to each sign. The new is £1,178.63; the Parish Council has already paid a £440 deposit. Councillors unanimously agreed the additional costs.
 - 6.2 The Stoneleigh Road has been repaired and a channel/soak away has appeared which will hopefully stop the water running across the road.
 - 6.3 Clerk to report again the puddle on Paget's Lane.
7. **Gateway Zone**
The Public Inquiry started today; there was a good turn out from residents and press. Cllr Symes reported that there will be another site visit by the inspector during the inquiry so the publicity materials will stay up.
 - 7.1 The Community Group has requested the 3 parish councils endorse the engagement of an administrator for the duration of the public inquiry and split the costs (approx £11 per hour). The Council unanimously agreed to these costs, Cllr Haynes commented that this would ensure continuity. The Council also noted the immense cost of the QCs acting for the developers.
 - 7.2 The invoices for the publicity materials have been received and these costs split between the 3 parishes are £531.10 each.
8. **Coal Gas Drilling (UCG)**
No further information has been received since last meeting.
9. **Clerk Vacancy**
The Parish Council has currently received two applications for the clerk vacancy. The deadline for applications is 30.4.14 when the Chair will appoint a working group to interview applicants. Cllr Shattock also suggested inviting the applicants to the May meeting so they can gain insight into the clerk's role.

10. Business from members of the public

- 10.1 A resident has reported a tree has fallen on the football field. Cllr Haynes reported that the tree had split but was not causing a problem.
- 10.2 A resident has complained about dead leaves on the path in the snicket from Coopers Walk to the Main Road. The Clerk to report to Highways.

11. Finance

- 11.1 The Clerk presented the financial report (payments and summary schedule attached). Cllrs Baker and Haynes signed cheques.
- 11.2 The Clerk has received a quote for planting hawthorn where the conifers were removed on Spring Hill. To plant a double row of thorn hedging complete with rabbit spirals and canes would cost £467 plus VAT. The council agreed this was too large a sum. Cllrs Harrison and Baker to liaise regarding possible donation of plants to use instead.
- 11.3 The Clerk announced the Annual Return had been received and that the internal audit will take place this week. Bubbenhall Parish Council has been chosen by the external auditor to provide extra information this year.
- 11.4 The Asset Register has now been completely reviewed and updated this year, old play equipment had not previously been depreciated correctly and some have a value of 0 now; the new Youth Space equipment has also been added.

12. Planning

- 12.1 W/14/0232: Shrubs Lodge, Paget's Lane: Demolition of existing dwelling and erection of a replacement dwelling and associated garden and parking. The Council expressed concern about the amount of concreted parking in front of the new house. Clerk to report to WDC.
- 12.2 Temporary Variation of condition 11 (operating hours) of planning application W118/891206 to allow authorised operations to take place between 7am and 6pm Monday to Friday and 8am to 1pm Saturdays until 31st December 2016. The Clerk reported that this is a change only to the starting hours during the week; currently operations start at 8am. This is to coincide with rush hour at Toll Bar Island – to allow the importation of waste material to speed the restoration project. The Council noted the earlier start time may be of nuisance to local residents. Clerk to respond to WCC.

13. Youth Space & Recreation Ground

- 13.1 **Youth Space:** Cllr Haynes reported paint costs of approx £700 to paint the multi-court fencing by volunteers. The Council unanimously agreed.
- 13.2 **Recreation Ground:** Cllr Baker has received 3 quotes for refurbishing the climbing frame ranging from £7500 to £1700. The Council agreed to award the contract to the manufacturer of the equipment who were also the lowest tender.
- 13.3 The Council unanimously agreed to purchase more play bark for the play area again this year. Cllr Baker suggested ordering double the amount as the bark is currently worryingly low. The Council also agreed to pay Chris Goddard 6 hours extra to spread the bark. Clerk to organise before the Easter holidays. Councillors discussed using a different company next year but were concerned about access on to the field, Cllr Baker to investigate for next year.
- 13.4 Cllr Baker has received another quote for a sign for the Youth Space, with anti-graffiti surface which has now been ordered. The Council discussed a sign for the finger entrapment hazard of the multi-court gate and suggested the gate be removed. Cllr Baker to contact ROSPA for advice.

14. Reports from meetings attended

Cllr Haynes attended the recent Village Hall Committee meeting. Bookings are up and costs are currently stabilising. A new refurbishment programme is planned.

15. Parish Matters (AOB)

None

16. Correspondence not dealt with in other items

(i) WDC: Children and Voluntary Youth Services in WDC

- (ii) WDC: Local Plan Update
- (iii) WDC: Preferred Options Sites for Gypsy and Travellers Consultation. Consultation 5.5.14
- (iv) WALC: Delegating Powers Allows Swift Responses, and HS2 Opposing a Private Members' Bill
- (v) WALC: Public Recording of Local Council Meetings and Access to Documents and Opinion on whether training for cllrs should be compulsory
- (vi) WALC: Repeal of reliance on cheque payments, legalisation of internet banking, new model financial regulations, HMRC requirement for electronic payments, Accounting for Council Tax Support Grant
- (vii) WALC Jan- Mar 2014 Newsletter
- (viii) WALC: Audit arrangements consultation
- (ix) WCC: Temporary Road Closure - Bubbenhall Road, Bubbenhall 27.3.14
- (x) WCC: Chairman's Open Evening Saturday 12.4.14
- (xi) WCC: Transport and Highways Update
- (xii) WCC: Community Flood Resilience Workshop
- (xiii) WCC: Invitation to opening of café at Ryton Pools 8.4.14
- (xiv) WCC: Invitation to Member Seminar on Warwick District's Social Inclusion Index
- (xv) LCR
- (xvi) CPRE: Countryside Voice
- (xvii) Warwickshire Police Commissioner: Public Meeting in Stratford 7.4.14

Date of next meeting 13th May 2014

Please note: The next meeting of the Parish Council will be the Annual General Meeting of the Council and also the Annual Parish Assembly Meeting.